

CITY OF LITHONIA GEORGIA APPLICATION

_____ REZONING _____ SPECIAL EXCEPTION _____ ADMINISTRATIVE APPEAL
_____ SPECIAL LAND USE PERMIT _____ VARIANCE

(PLEASE PRINT)

DATE SUBMITTED _____

APPLICANT NAME _____

Phone _____

Email Address _____

Address _____ City, State, Zip _____

OWNER INFORMATION

PROPERTY OWNER

Address _____ City, State, Zip _____

PROPERTY INFORMATION

Address _____ City, State, Zip _____

Current Use _____ Current Zoning _____

REQUIREMENTS

Please complete all attached forms, which must be typed or legibly printed; signatures must be in **BLUE INK**. The applicant or his/her agent must submit the ORIGINAL, SIGNED form to the City Clerk at City Hall located at 6920 Main Street Lithonia, Georgia 30058.

DESCRIPTION OF PROPOSED ZONING

Provide a description of the proposed zoning and project; attach additional pages, as necessary. Proposals for a conditional zoning must specify the proposed conditions.



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Applicants may request a property rezoning from one zoning district to another with no further conditions proposed, or may include the following proposed conditions as a part of their application:

- (a) Written conditions; and/or
- (b) Site plans; architectural renderings, elevations, photographs, or other graphic representations of proposed conditions.

All site plans filed as a proposed condition of zoning shall be prepared, signed, and sealed by a landscape architect or engineer licensed in the State of Georgia. The site plan must be available in a JPG or PDF format for use in public presentations. Ten (10) copies of the signed application and plans must be submitted.

Each applicant seeking a property rezoning shall provide the following information:

- (a) Survey plat of the property prepared and sealed within the last ten (10) years by a land surveyor registered in the state of Georgia. Such survey plats shall contain the following information:
 - 1. An indication of the complete boundary of the property and all buildings and structures existing thereon; and
 - 2. A notation as to whether any portion of the property lies within the boundaries of the 100-year flood plan; and
 - 3. A notation of the acreage or square footage of the property.
- (b) Name, mailing address and phone number of all owners of the property.
- (c) Signed and notarized affidavit of all owners of the property authorizing the filing of the application, and where applicable, the signed and notarized affidavit of the owner(s) of the authorizing an applicant or agent to act on their behalf in the filing of the application for rezoning. The application also shall contain the mailing address and phone number of any applicant or agent authorized to represent the owner(s) of the property.
- (d) Name, mailing address and phone number of all owners of the property.
- (e) Current zoning classification of the property and the classification which applicant is seeking.

FILING DEADLINE

Applications must be received, certified as complete by the Zoning Administrator and fees paid no later than 45 calendar days prior to the Mayor and Council meeting at which the rezoning application will be heard.

PUBLIC HEARING

Property rezoning's are decided at a public hearing before Mayor and Council. The applicant or his/her agent must attend the Public Hearing to present the application and respond to questions from Council. Applicants will be notified in writing of the date and time of the Public Hearing.

QUESTIONS

The City Planner's Office offers assistance to applicants at no charge via email at zoningmechanics@gmail.com or by phone at (404) 376-1395.

FEES

Application fees listed below are intended to cover the approximate costs of rezoning and must be paid to the City Clerk. Applications will not be accepted until they are deemed complete, and the application fee is paid. Incomplete applications will be returned to the applicant; no fee will be accepted until the application is complete.

There shall be no refund of application fees after the Zoning Administrator has accepted an application.



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APPLICATION FEE SCHEDULE	
Single Family Residential	
0-1acre	\$300.00
1+-10 acres	\$400.00
10+ acres	\$500.00
Multifamily Residential	
0 - 1acre	\$300.00
2+ -10 acres	\$400.00
10+ acres	\$500.00
Office/Commercial/Industrial	
0-1acre	\$300.00
1+-10 acres	\$400.00
10+ acres	\$500.00
Special Administrative Permit	\$50.00
Special Land Use Permit	\$300.00
Special Exception	\$300.00
Variance	\$300.00
Administrative Appeal	\$200.00



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APPLICANT AFFIDAVIT

Personally, appeared before me _____ who on oath deposes and affirms that the above information contained in this application for variance Is true to the best of his/her knowledge and belief:

Notary Public

Signature of Applicant

Date

Print Name

Address

City, State, Zip

OWNERS AFFIDAVIT

Personally, appeared before me who on oath affirms that the above Information contained In this application for variance Is true to the best of his/her knowledge and belief.

Notary Public

Signature of Applicant

Date

Print Name

Signature of City Clerk

Address

Date

City, State, Zip



CITY OF LITHONIA GEORGIA

ADDENDUM TO APPLICATION FOR REZONING DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

(As required by Section 36-85-3 of the Official Code of Georgia, Annotated)

36-85 3(a) When any applicant for rezoning action has made, within two years, immediately preceding the filing of that applicant's application for the re-zoning action, campaign contributions aggregating \$250.00 or more or made gifts having in the aggregate a value of \$250.00 or more to a local government official of the local government which will consider the application, it shall be the duty of the applicant and the attorney representing the applicant to file a disclosure report with the governing authority of the respective local government showing:

- (1) The name of the local government official to whom the campaign contribution or gift was made:
- (2) The dollar amount of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action, and the date of each such contribution and
- (3) An enumeration and description of each gift, having a value of \$250.00 or more made by the applicant to the local government official during the two years immediately preceding the filing of the application for the zoning change.

Pursuant to the above, please list all campaign contributions to elected officials of the City of Lithonia a minimum of two years prior to the filing of this Rezoning Application totaling \$250.00 or more or gifts to elected officials of the City of Lithonia with an aggregate value of \$250.00 a minimum of two years prior to the filing of this Rezoning Application:

City Elected Official	Amount of Gift	Amount of Campaign Contribution
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Rezoning Applicant

ATTEST:

Notary Public

Date

NOTE: This certification must be filed in the Office of the City Clerk, Lithonia, Georgia, within ten business days of the date of filing the application.

